

From: [REDACTED]
To: [GREENRECOVERYFUND](#)
Cc: [REDACTED]
Subject: Better Places Fund 2
Date: 09 April 2021 12:11:24
Attachments: [SNH Application Plan.png](#)
[Better Places Fund 2 - Application form.docx](#)

Dear Sirs,

I enclose our application for funding from the Better Places Fund 2 which I hope you find to be both eligible and in order.

The area we are trying to manage is an extremely popular location for day trippers and overnight camping. Last year the level of access was significantly higher than ever experienced before and this caused numerous problems for local residents and community members. The extent of access infrastructure is simply not sufficient to cope with the number of visitors and this really needs to be addressed before the onslaught that is expected this summer. Despite the fact that the application is being submitted by two private owners, the outcomes of the works proposed will provide significant public benefit and we therefore hope you will find our application to be eligible for your support.

On good summer days there can regularly be in excess of 300 visitors/day and the provision of the services proposed in our application will have a material benefit to the thousands of visitors that come to enjoy the outdoors in these remote and rural areas. I hope that you can support our application and that you feel what we are requesting represent good value.

As time has been short, we have not included recruitment information at this stage but can provide this as a follow up as required.

If you require further details please do contact me directly.

Yours sincerely,

[REDACTED]
Wemyss and March Estates
Estate Office
Longniddry
East Lothian
EH32 0PY
Tel: 01875 870201
Fax: 01875 870620
Email: estateoffice@wemyssandmarch.co.uk



★ **Megget Reservoir - informal access at multiple locations all to be managed by seasonal warden to reduce incidence of irresponsible behaviour**

★ **Boatshed Picnic Area - provide rubbish bin and portalo facility.**

★ **Henderland - informal wild camp site to be managed by warden**

★ **Cafe Green Picnic area. Provide improved car parking area, rubbish collection and toilet cleaning. Seasonal warden will manage whole area with a roving remit.**

Megget Reservoir

Cappercleuch

A708

A708

A708

Loch of the Lowes

St Mary's Loch

Better Places Fund 2 Application Form

You should read 'Better Places Green Recovery Fund 2 – Information for Applicants' on our website before filling in this form.

There are two deadlines for submitting application forms:

1. Fast delivery projects: no later than midnight on **Friday 9 April 2021**
2. All other applications: no later than midnight on **Friday 14 May 2021**

Applications with supporting documents should be sent to GreenRecoveryFund@nature.scot

Application summary (complete once rest of the form has been populated)

| | |
|---|---------------------------------------|
| Applicant organisation | Chapelhope Trust and Riskinhope Trust |
| Project title | Yarrow and Megget |
| Funding requested from NatureScot | £24,658 |
| Local Authority/National Park Authority area(s) | Scottish Borders |

Section A - About you

1. Your details

This should be the person and/or organisation that is applying for the grant and who will manage the project.

| | |
|--|---|
| Applicant name | [REDACTED] |
| Name of Organisation | Chapelhope Trust and Riskinhope Trust |
| Position in Organisation | [REDACTED] |
| Website/Facebook/Twitter/Other (if applicable) | n/a |
| Address | The Estate Office, Craigiellaw, Longniddry, East Lothian. |
| Postcode | EH32 0PY |
| phone number | 01875 870201 |
| Email | estateoffice@wemyssandmarch.co.uk |
| Charity or business number | n/a |

| | |
|--|------------|
| (if applicable) | |
| VAT registration number (if applicable) | ██████████ |

2. Is your organisation: (please check box)

- Registered Charity or Trust Local Community Group Local Authority Other

If 'other', state the type of organisation and your links to an eligible group.

Private Ownership

3. Briefly state the main aims and activities of your organisation. (200 words max)

Land, water and moorland management incorporating proactive biodiversity and environmental stewardship. Farming. The provision of rural housing, holiday accommodation and the management and improvement of tourist and access facilities in and around St Mary's Loch and the Megget Reservoir. To improve visitor experience, provide better facilities and to reduce the disturbance caused by irresponsible access.

4. Are you applying on behalf of a partnership?

- Yes No

If yes, please list the other partners who will be involved in delivering and managing the project, summarising their role.

Click or tap here to enter text.

5. If you have received funding from NatureScot in the past two years, or are currently receiving funding, please state the scheme, project name(s), reference number(s) and dates.

Yes, Little Yarrow re-meandering scheme.

Section B - Your project

6. Project title

Yarrow and Megget

7. Project proposal: describe your project summarising what you are going to do and hope to achieve (maximum 400 words). We will ask you more about specific activities in Q14.

We plan to employ a part time seasonal ranger to assist with the management of access in the around St Mary's Loch and the Megegt reservoir, both of which are amongst the most popular destinations in the Scottish Borders area. We will improve parking facilities, erect signage, provide rubbish collection and toilet facilities. This will include toilet cleaning and portaloo hire costs. This work stream will be an interim measure for the 2021 season, whilst we develop plans for a more structured approach to the provision of tourist facilities in this area.

8. Please indicate which outcomes your project will support (tick all that apply). State **briefly** how your project will support these outcomes. You do not need to meet all the outcomes – it is better to demonstrate well how you would achieve your key outcomes.

| Outcomes | Tick | How does your project support this outcome? |
|--|-------------------------------------|--|
| Essential Outcome | | |
| Visitor management measures are in place and operational at visitor "hotspot" locations, in time for summer 2021. | <input checked="" type="checkbox"/> | Some measures are already in place but require improvement and expansion ahead of the summer season. |
| Additional Outcomes | | |
| Communities and interested parties see, or are involved in positive action to address issues and visitor impacts leading to improvements to local and visitor experiences and place. | <input checked="" type="checkbox"/> | We are working in consultation and with the support of Ettrick and Yarrow Community Council |
| Designed solutions and options from visitor management plans are taken forward leading to improvements to places, including green/blue space, which people visit and live beside. | <input type="checkbox"/> | Click or tap here to enter text. |
| Communities, including landowners, land managers, businesses and visitors are motivated or empowered to help deliver plans and action in a collaborative way. | <input checked="" type="checkbox"/> | We are collaborating with local land owners and community groups. |
| Places under pressure and suffering negative impacts from increased visitation are managed in a sustainable way that supports lower impact responsible enjoyment. | <input checked="" type="checkbox"/> | These proposals are seen as essential to help manage negative aspect of access usage which was experienced last year. |
| Solutions provide a source of visitor generated income which helps to sustain the infrastructure or service provision. | <input checked="" type="checkbox"/> | Outcome will support the existing tourist businesses in the area, especially the Glen Café. New income streams from camping will help to sustain these improvements. |

| | | |
|--|-------------------------------------|--|
| Solutions are implemented that encourage a low carbon impact, particularly in areas prone to high levels of car based access. | <input checked="" type="checkbox"/> | Proposals will manage car access points to limited and reduce damage to sensitive environmental areas. |
| Projects and activity align with strategic plans for the area or location and help deliver priority actions. | <input checked="" type="checkbox"/> | Proposals will align with SBC's tourist policies. |
| Projects and activity support national communications activity for visitor management. | <input type="checkbox"/> | Click or tap here to enter text. |
| NatureScot and its strategic partner agencies, including Scottish Government and VisitScotland are better informed about visitor management activity and action applied in 2021 for managing impacts and developing opportunities linked to green tourism. | <input type="checkbox"/> | Click or tap here to enter text. |

9. Project timescales

Visitor operational activity (e.g. staffing):

Project Start Date: 20/04/2021 Estimated Completion date: 30/05/2021

Fast delivery project applications must be ready to start by **3 May 2021**.

All other applications must be ready to start by **7 June 2021**.

Infrastructure:

Project Start Date: 20/04/2021 Estimated Completion date: 30/05/2021

Fast delivery project applications must be ready to start by **3 May 2021**.

All other applications must be ready to start by **7 June 2021**.

10. Where relevant, please confirm the location(s) of your project where actions or activity will be delivered, including local authority areas. More detail of individual activities, including map(s) should be included in Q15 & Q16.

St Mary's Loch, Loch of the Lowes, Glen Café, Café Green, Henderland and Megget reservoir

11. Do you own the land where your project will take place?

- Yes No Not applicable

12. Do you have permission from the landowner(s) to carry out the project? For infrastructure projects you will need to provide evidence of permission if you do not own the land.

Yes No Not applicable

13. If applicable, please tell us how many landowners will be involved in your project, your relationship with them and their involvement in the development of your project so far.

This application is being proposed by two landowners who are responsible for all the land affected by this application and by the access issues the application is trying to resolve and manage.

Section C - Your project activities

Please provide details and a breakdown of the activities that will be undertaken to implement your project. If your application is successful, we will base any Funding Offer to you on these activities, and assess claims for payment on progress towards them. Please take a realistic approach.

All activities that you are seeking funding for should be included in the table.

Please complete the separate tables below for visitor operational activity and for infrastructure activity, using the following guidance:

Project Activity - Describe the key pieces of work that you will undertake as part of this project. Be as specific as possible.

Clearly state if the project activity is for operational activity such as staffing and/or infrastructure activity that is temporary or permanent.

Location/site(s) – Provide a map(s) and name of the area/site of your project activity.

Outputs - Specify the output for each part of the project activity i.e. what it will do, produce or create.

Who will implement - Specify who will be responsible for delivering specific activities such as contractors, consultant, applicant organisation staff, another partner (if applying as a partnership) or others (e.g. volunteers/participants).

Expected timescale - All project activity must be in place by the start of the **summer season 2021**.

14. Visitor operational activity e.g. staffing:

Project Activities and Outputs. Add additional lines if required.

| | Project Activity | Location/site(s) | Outputs | Who will implement | Expected Timescale |
|---|----------------------------------|--|---|----------------------------------|--|
| 1 | Toilet Cleaning | Café Green | Manage toilet provision for the public to make sure toilets are open 24/7, clean and available for use to prevent human waste being left on adjoining land. | | 3 x daily during peak season, reducing to 1x daily during close season |
| 2 | Employ pt seasonal ranger | St Mary's Loch, Loch of the Lowes, Café Green, Henderland, Megget Valley | To assist with managing and ensuring responsible access is being enjoyed by members of the public. | To be confirmed | Likely to be a weekend post, 5 hours fri – sun and on public holidays for 26 weeks of summer season. |
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15. **Infrastructure** e.g. permanent and/or temporary: Project Activities and Outputs. Add additional lines if required.

| | Project Activity | Location/site(s) | Outputs | Who will implement | Expected Timescale |
|---|--|----------------------------------|--|--|--|
| 1 | Provision of portaloos | Megget Boatshed | To provide toilet facilities at this location where none currently exist to prevent human waste and avoid water contamination. | tbc | Expected to be on hire for 26 weeks. |
| 2 | Provide rubbish bins | Café Green and Megget Boatshed | To provide rubbish collection and to avoid waste pollution etc | Scottish Borders Council | During period Apr – Nov – regular collections. |
| 3 | Improve car parking facilities and signage | Café Green, St Mary's Loch | To manage vehicle access to certain formal parking areas to prevent damage to adjoining land and to improve safety of the public | ██████████ under instruction from the applicant | Apr/May |
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16. How will you measure and demonstrate the success of your project including if your project aims and outcomes have been achieved? Please tell us about both the Visitor Operational Activity and the Infrastructure Activity.

The provision of toilets will be deemed a success if human waste and public nuisance is reduced and if anti-social behaviour is prevented. A seasonal warden will provide much needed employment for one person and will improve visitor experience by reducing and eradicating irresponsible behaviour, which will improve the visitor experience for the majority.

The infrastructure proposals will reduce wear and damage to a sensitive landscape and the recovery will be self-evident.

Section D – Project Costs

We need to know the following costs:

- The **total cash cost** of your project – all cash items required to deliver the project activities
- The amount of **cash** you are requesting **from NatureScot**
- The amount of **cash** contributions **you or other funders** are providing
- The amount of **in-kind** contributions **you or other contributors** are providing

17. Are you registered for VAT?

Yes No

18. Are you able to reclaim VAT from HM Revenue and Customs for the costs included within your BPF project?

Yes No

If you are **not** able to reclaim VAT from HM Revenue and Customs, you should include '**Irrecoverable VAT**' as a separate line in the cash cost table below.

Procurement purchasing thresholds

All Applicants should demonstrate good procurement practice by inviting open and fair competitive quotes, emails are acceptable, and tenders as outlined below*:

*Public Bodies should follow their own purchasing procedures to ensure public accountability. Please have these available, as we may ask to see them.

| Purchasing threshold - including any VAT that may be payable | Requirement |
|--|--|
| £1,000 & below | x 1 Quote – to ensure value for money |
| £1,000 to £25,000 | x 3 Quotes – a minimum of 3 suppliers to be invited to quote Justification required if single tender Justification required if Other Than Lowest Quote |
| £25,000 to £50,000 | x 5 Quotes - a minimum of 5 suppliers to be invited to quote Justification required if 5 suppliers not invited to quote Justification required if Other Than Lowest Quote |
| £50,000 and above | - advertise and full procurement tendering exercise |

Where an Applicant plans to do the restoration work on their own land, personally or through their business operations, we will require additional evidence to ensure fair and open competition and value for money.

If you intend to contract on a different basis from the thresholds above, you must get our prior approval in writing.

You will need to keep appropriate financial information and records to support purchasing decisions.

Applicants must not enter into a formal contract with a supplier prior to receiving and accepting a formal offer of funding from us.

19. What are the **cash costs** of your project that you are requesting from NatureScot?

Clearly show in “Type of activity” if it is a Visitor operational activity such as staffing, and/or infrastructure permanent or temporary. The ‘Project Cost Description’ should **describe the item that will incur a cost**, not describe an activity to be delivered.

Add additional lines as required.

| Type of Activity (visitor operational activity, temporary infrastructure and/or permanent infrastructure) | Project Cost Description | Cash Cost |
|---|---------------------------|------------|
| VOA | Cleaner - toilets | £7956.00 |
| VOA | Employ pt seasonal warden | £10,608.00 |
| TI | Portaloo Hire | £525.00 |
| TI | Provison of rubbish bins | £1134 |
| TI | Signage | £975.00 |

| | | |
|----------------------------------|--|----------------------------------|
| TI | Car parking facility | £960.00 |
| TI | Surfacing material to car park | £2,500 |
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| | Irrecoverable VAT (if applicable) | |
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20. What is the total amount you are requesting from NatureScot?

£24,658.00

21. Please show any other cash funding being allocated from your own or other sources and whether it is confirmed for the duration of the project. Add additional lines as required.

| Funder | Value | Confirmed? (Y/N) |
|--------|-------|---------------------|
|--------|-------|---------------------|

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22. Please show all sources of in-kind contributions to your project in the table below and whether they are confirmed for the duration of the project. Add additional lines as required.

| Description of in-kind contribution | Value | Confirmed? (Y/N) |
|--|----------------------------------|----------------------------------|
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Note: As an example, the National Lottery Heritage Fund use £50 a day for unskilled work, £150 a day for skilled work and £350 a day for a professional role.

23. What is the **total cash cost of your project?** (combined totals from Q21 + Q22)

£Click or tap here to enter text.

Section E – Project Management

24. How will the project be managed and monitored? You should tell us, briefly:
- How you, or the partnership, will manage the project on a day-to-day basis
 - What governance arrangements are in place
 - How you will monitor the project finances

The project will be managed by the applicant, who has [REDACTED] experience of managing projects of this nature. Finances will be managed and controlled by the owners in house administration office.

25. What are the risks associated with your project, both management and delivery? Please detail what steps you will take to mitigate and manage any risks?

The main risks are in terms of delivery timescale. This will be mitigated by setting realistic timeframes and by utilising known and trusted contractors where possible.

26. If successful, payments are generally made in arrears on receipt of a satisfactory end-of-project evaluation report. Interim payments can also be made and in exceptional circumstances, we may be able to pay some costs up-front. If you require either of these, please provide more detail and a justification below.

Click or tap here to enter text.

Section F – Declaration

- I am the Applicant and I am applying for a grant under the terms of the Natural Heritage (Scotland) Act 1991. I have the appropriate authority to submit this application.
- I confirm that the information I have given in this application is correct, to the best of my knowledge.
- I have read and accept Scottish Natural Heritage (NatureScot) [Standard Terms and Conditions of Funding](#)
- I have read 'Better Places Fund 2 – Information for Applicants' – available on our website

NatureScot will collect and hold your contact details. You should read our [Funding Privacy Notice](#)

Applicant signature

We prefer to receive an electronic copy of your application. You can either:

- insert a scanned copy of your hand-written signature, or
- insert your name and submit the application from an email address that is identifiable as you/your organisation.

Your signature:

Date:

7th April 2021

Please email your completed application form and any supporting documents to GreenRecoveryFund@nature.scot

There are two deadlines for submitting application forms:

| | |
|-------------------------|--|
| Fast delivery projects: | no later than midnight on Friday 9 April 2021 |
| All other applications: | no later than midnight on Friday 14 May 2021 |

Eligibility Checklist

Please use this list of questions to check that your project is eligible before applying.

- Is the application form complete?
- Is the requested grant within the limits (£75k for Visitor Infrastructure projects)?
- Is your organisation eligible for funding (see “Who can apply”)?
- Does your project directly relate to managing visitor pressures and impacts in Scotland’s under pressure areas?
- Does your project contribute to the essential outcome plus at least one other outcome?
- Will your project end no later than 31 October 2021?
- Is evaluation and reporting included as part of the project?
- Have you included a map(s) of the area/location for project activity at a suitable scale and background?
- For operational services e.g. staffing: have you included a recruitment statement?
- For operational services e.g. staffing: have you included a job plan(s)?

- For infrastructure: have you included project designs/drawings?
- For infrastructure: have you included evidence of land owner permission?
- For infrastructure or services: have you included quotes, tender prices and/or a copy of hire rates?
- Have you included evidence of, or the need for, planning permission or other regulatory requirements (if your project is successful, we will not make a funding offer to you until they are received by us)?

Chapelhope Trust and Riskinhope Trust
Better Places Green Recovery Fund
Project Final Progress Report

The assistance given to us by the Better Places Green Recovery Fund has been extremely helpful in allowing us to managing the popular access locations in and around the Yarrow and Megget Valleys.

The purpose behind our program was to bring some control to the access provision in and around St Mary's Loch, which in the previous year was a free for all and cause significant disturbance and distress to local community members and visitors.

Our scheme has largely been successful and anecdotally the feedback from community members and visitors to the area has been positive.

The improvement to parking facilities and the provision of reasonable facilities to cope with toilet and general rubbish has been a huge benefit and has helped to remove local community concerns from the significant level of public access being taken in these areas.

Our part time ranger has spoken to many visitors and this interaction has really made a big difference in attitudes and behaviour. The vast majority of visitors were well behaved and simply there to enjoy outdoor spaces and caused little or no trouble at all.

The challenges are always presented by the minority who cause disturbances by unreasonable behaviour. The presence of our seasonal ranger on the ground at regular times, often anti-social times, has made a big difference to this. Problems with bon fires and BBQ's remain a constant issue – we understand peoples desire to have these but the damage and implications for the sites are an ongoing worry. There has been a significant increase in water sports and water access, especially paddle boarding, during the past year with some formal commercial enterprises operating but also much informal public water access. This adds pressure to the area, some conflict with angling and leads to safety concerns. Further work on educating users and on safety protocols are needed ahead of 2022.

This year was a learning experience for us, but we feel the objectives of our scheme have largely been met and certainly the level of problems being reported, if this can be used as a measure, suggest some success.

We are now looking forward and hope to build on these initial programs to put in place more permanent infrastructure to welcome visitors to the area at various locations in a more formal manner. Discussion with Scottish Borders Council and the local community councils are ongoing in the regard.


14th December 2021



Plan of Existing Parking Area at Café Green, St Mary's



Plan of Proposed Improved Parking Area at Café Green, St Mary's

Resurfacing of Car Park

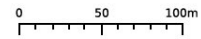
LEGEND

- Land relating to this application
- Adjoining land that we own

Produced: 16/07/2021

Reference: 21-60E05081-1

Scale: 1:2,500 (at A4)

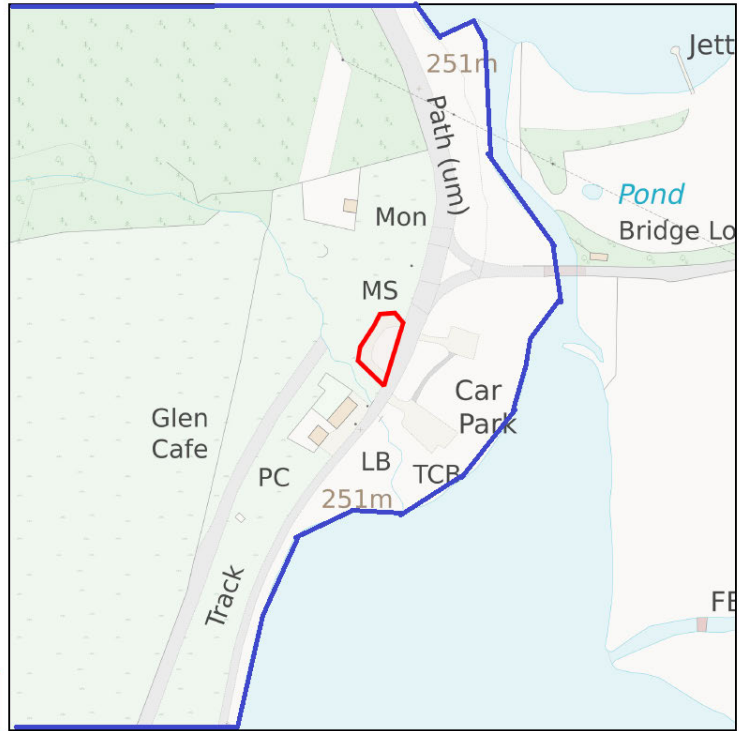


Centre Coordinates: 323783.483036 E,
 620418.204931 N

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Plan submitted to SBC for planning Consent to form new car park.



Photos of parking area before works.



Picnic area by Megget Boatshed



Parking area enlarged and surfaced - Café Green, St Mary's