

## Fit and competent renewal form

It is quick and easy to fill in this form online at [licensing-deer.nature.scot/deer-fit-and-competent](https://licensing-deer.nature.scot/deer-fit-and-competent)

This form should be completed by the controller wishing to renew their status on the fit and competent register.

### About the register

The fit and competent register allows us to assess that you have enough knowledge and experience to control deer safely and responsibly.

You must register as fit and competent if you wish to:

- shoot during the close season
- shoot at night (from one hour after sunset until one hour before sunrise)
- drive deer with vehicles to shoot them

### General Authorisation

The General Authorisation allows certain people to shoot deer without the need to register as fit and competent or apply for a specific licence.

You do not need to register as fit and competent to shoot deer under General Authorisation if you are:

- an owner or occupier of agricultural land or enclosed woodland
- an employee of the owner or occupier (authorised by them)
- any other resident on the land

You must meet the General Authorisation criteria and follow its terms and conditions. For example, you cannot shoot female deer over one year old from 1 April to 31 August. You would need to apply for a specific authorisation to do so.

Killing, wounding or injuring wild deer without the legal right to do so is a wildlife crime.

[Find out more about the General Authorisation.](#)

### Completing this form

Download this form and complete all mandatory fields. You can then submit your completed form to us either by email or post.

#### Email

[licensing@nature.scot](mailto:licensing@nature.scot)

**Postal address**

Licensing Department

NatureScot

Great Glen House

Leachkin Road

Inverness

IV3 8NW

## Your details

We need your contact details to process your renewal application.

You will receive an email notification from NatureScot about your fit and competent registration.

Full name (as it appears on official documents)

Fit and competent reference number

Email address

Telephone number

Address

## Your deer stalking information

What is the highest level of Deer Stalking Certification you hold?

DSC1

DSC2

Other certification scheme

If 'other', please specify

What is your certificate number?

Date issued (dd/mm/yyyy)

## Your firearm details

You must either have a firearm certificate or Crown exemption.

Crown exemption applies to people who hold firearms in an official capacity. For example: permitted Forestry and Land Scotland staff.

Firearm certificate number

Firearm certificate expiry date (dd/mm/yyyy)

Do you have Crown exemption?

Yes

No

## Control history

What species of deer have you controlled in the past? (Select all that apply.)

Red

How many years' experience do you have controlling red deer?

What is the average number of red deer you controlled each year? (Consider the last five years.)

Roe

How many years' experience do you have controlling roe deer?

What is the average number of roe deer you controlled each year? (Consider the last five years.)

Sika

How many years' experience do you have controlling sika deer?

What is the average number of sika deer you controlled each year? (Consider the last five years.)

Fallow

How many years' experience do you have controlling fallow deer?

What is the average number of fallow deer you controlled each year? (Consider the last five years.)

## Declaration

### I confirm that:

- I have provided up-to-date and correct information
- I will comply with the fit and competent registration conditions
- I agree with the privacy policy of this service (pages 7-9)
- I have not have been convicted of a wildlife crime within the last five years
- I have a sound knowledge and understanding of [Scotland's Wild Deer Best Practice Guides](#)

Yes, I confirm

Signature

Send this form by email or post. We aim to assess your application within 10 working days of receipt.

## Privacy policy

### Who collects your personal data

The data controller is Scottish Natural Heritage known as NatureScot at:

Great Glen House  
Leachkin Road  
Inverness  
IV3 8NW

### What personal data is collected and how it's used

NatureScot will use the information from the Fit and Competent Registration application for its licensing functions, including:

- processing and issuing a Fit and Competent Registration
- monitoring compliance with registration conditions
- reports and returns

The personal information NatureScot processes will include your:

- name
- contact details
- postcode

### The legal basis for processing your personal data

Processing your data is necessary for the:

- performance of a task carried out in the public interest
- exercise of official authority vested in the data controller

The task is to conduct the functions in relation to licences as delegated by The Scottish Ministers to Scottish Natural Heritage under the Wildlife and Countryside Act 2018.

### Consent to process your data

The processing of your data is not based on consent, you cannot withdraw it.

### Who NatureScot shares your personal data with

We may share your information with third parties at certain stages of the Fit and Competent Registration process.

We may do this to:

- check information you provide on a Fit and Competent Registration application
- monitor effects on protected species
- provide the service

We only share information when necessary and anonymously whenever possible.

NatureScot shares information with the following organisations for the purposes listed.

1. **Statutory nature conservation bodies:** Compliance, enforcement, licence assessment
2. **Scottish Government:** Compliance, enforcement, licence assessment

3. **Authorised enforcement agencies, for example, Police Scotland:** Compliance, enforcement activity
4. **Postcode lookup service:** To return addresses against the postcode you enter

We may make some information available where there's public interest in wildlife licensing and who it issued licences or registrations to. Information released may include, but is not limited to:

- your name or business name
- application, registration and licence details
- reports and returns

We will not release information for licensed activities that are sensitive or could harm people, species or habitats, for example names and addresses of individuals, locations of licensed activities.

We respect your personal privacy when responding to access to information requests. We only share information when necessary to meet the statutory requirements of the Environmental Information (Scotland) Regulations 2004 and Freedom of Information Act 2000.

### **How long NatureScot holds personal data**

We will keep your personal data for seven years after the expiry of your licence or longer if stated in the licence conditions.

We will keep any feedback data captured in relation to developing or improving the applications for two years.

### **What happens if you do not provide the data**

We will be unable to grant your Fit and Competent Registration if you do not provide the data.

### **Use of automated decision-making or profiling**

The information you provide is not used for:

- automated decision making (a decision made by automated means without any human involvement)
- profiling (automated processing of personal data to learn certain things about you)

### **Transfer of data outside the European Economic Area (EEA)**

We will not transfer your data outside the EEA.

### **Your rights**

[Find out about your individual rights under the UK General Data Protection Regulation \(GDPR\).](#)

### **Complaints**

You have the right to [make a complaint the Information Commissioner's Office](#) at any time.

[Read the NatureScot privacy notices in full.](#)

If you have any other questions about how NatureScot uses your personal data and your associated rights contact the Data Protection Manager.

Email

[dpo@nature.scot](mailto:dpo@nature.scot)

Post

Data Protection Officer

NatureScot

Battleby

Redgorton

PH1 3EW