[Web address: nature.scot/peatlandaction](http://www.nature.scot/PeatlandACTION)

Construction Phase Health & Safety Plan (CPP)

Single contractor projects

*Note: Text in grey italics is for guidance only. These tips are designed to help you complete this template as fully as possible. Please delete before submitting or filing your document*.

# Project details

|  |  |
| --- | --- |
| Project title |  |
| Project location |  |
| Project Scope:  *brief description of project aims, constituent parts and scope* |  |
| Plan preparation date |  |
| Construction start date |  |
| Anticipated duration on site |  |

## 1.1 Project team

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Client A |  |  | Client B |  |
| Contact Name |  |  | Contact Name |  |
| Organisation |  |  | Organisation |  |
| Address |  |  | Address |  |
| Phone |  |  | Phone |  |
| Email |  |  | Email |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Designer |  |  | Contractor (if known) | |
| Contact Name |  |  | Contact Name |  |
| Organisation |  |  | Organisation |  |
| Address |  |  | Address |  |
| Phone |  |  | Phone |  |
| Email |  |  | Email |  |

## 1.2 Client brief

*Take this form the Pre consultation information.*

# Management of the work

## 2.1 The health and safety aims for the project

*What are the aims for health and safety?*

## 2.2 The site rules

*What are the site rules? Consider:*

* *Risk assessment method statement*
* *PPE*
* *Parking*
* *Smoking and mobile phone use*
* *Interactions with the public*
* *Speed limits*
* *Working hours*
* *Site security*
* *Actions in the event of an accident*

## 2.3 Arrangements to ensure cooperation & involving workers

*What arrangements are in place to meet with workers and the project team and how frequently? How will communication with other stakeholders or land users be carried out?*

## 2.4 Site induction

*Who must undergo a site induction and who will deliver it?*

## 2.5 Welfare facilities

*What welfare facilities will you bring to site and where will it be located?*

## 2.6 Fire and emergency procedures

* *What are the fire and emergency measures that you will put in place?*
* *Who will be the first aider for the site, and where will the kit be located?*
* *What is the emergency route out of the site to the nearest A&E?*
* *Where would you request to meet the Emergency Services should they be called to site?*
* *Where might a helicopter land should that be required?*
* *What fire extinguishing equipment will you bring to site, and where will it be located?*

# Control of specified risks

*Please detail the safe systems of work to control each of the following risks, where they exist on the project.*

*Consider where workers are at risk of:*

* *burial under earth falls,*
* *engulfment in bog,*
* *falling from a height; and*
* *where the risk is particularly aggravated by the nature of the work or processes used or by the environment at the place of work or site.*

*If the project contains, or could contain one of these risks, how will it be managed?*

*Procedures and equipment availability for de-bogging of machines or de-bogging operatives and raising the alarm.*

*Add information about any known features such as soft ground, peat piping, or peat slide risks, usually given to you in the Pre-Construction Information document*.

*Are there any considerations due to the nature of the site? Remoteness or exposure, distance to phone signal or a main road, access via steep slopes, difficult terrain such as large peat hags and steep sided gullies*.

*Consider potential for collisions between machines being operated and external manual workers*.

*Any work involving helicopter lifts should request and adhere to the helicopter company health and safety requirements. Keep back unless given clear instructions and appropriate PPE*.

## 3.1 Work near high voltage power lines

*Are there any power lines on the site? Consider information in the PCI.*

*How will work near them be managed to ensure that there is no risk of contact between plant and power lines? Consider the requirements set out in HSE’s guidance GS6 – Avoidance of danger from overhead power lines*.

## 3.2 Work exposing workers to the risk of drowning

*Procedures and equipment for rescues from open water if present on the site. Also consider any streams they may need to ford and the potential for spate flows*.