**Natural and Cultural Heritage Fund**

**Template for Action Planning**

This template is provided to support NCHF projects, organisations may have their own approach to environmental sustainability action planning which should be reviewed to ensure it covers all aspects indicated in the [guidance](https://www.nature.scot/doc/nchf-sustainability-action-plan-guidance-and-template).

| **Work stream/ project activity** | **Reduce CO2** | **Reduce Plastics** | **Biodiversity net gain** | **Air quality** | ***Please add additional columns*** |
| --- | --- | --- | --- | --- | --- |
| Visitor centre - build | Materials as locally sourced as possible | Daily clear up of work site  Recycle where possible | Seek advice from local experts  Survey before for baseline  Work out replacement/mitigation/enhancement | Idle machinery is switched off |  |
| Visitor centre- internal | Low carbon heating and lighting | Reduce any plastic use – provide options/alternatives  Recycle where possible |  |  |  |
| Leaflets | As locally sourced as possible |  |  |  |  |
| Staff operations | VC/telephone when possible  Transport hierarchy |  |  |  |  |
| *Please add additional rows* |  |  |  |  |  |