



Scottish Natural Heritage
Dualchas Nàdair na h-Alba
nature.scot



European Union



gov.scot

EUROPE & SCOTLAND
European Regional Development Fund
Investing in a Smart, Sustainable and Inclusive Future

Assessment and Scoring Guidance

Natural and Cultural Heritage Fund

Guidance for Assessors

February 2019



Disclaimer

Applicants should be aware that the Natural and Cultural Heritage Fund Fund's (NCHF) eligibility criteria, guidance and application process are reviewed periodically and therefore may be subject to change. Make sure that you refer to the most up to date guidance at the time of application. This is available on: nature.scot

The rules governing the European Structural and Investment Funds (ESIF) programme are set out within the National Rules on Eligibility of Expenditure. The European Union and The Scottish Government reserve the right to amend these National Rules and SNH reserves the right to amend the published eligibility guidance in line with any changes during the period of the programme.

Decisions to fund projects will be based on the availability of funding, how well the project matches the NCHF priorities, its contribution to NCHF outcomes and our assessment of deliverability against the National Rules and NCHF timescales.

More information about the projects we are already funding can be found at <https://www.nature.scot/professional-advice/funding/natural-and-cultural-heritage-fund-nCHF>

Version Control

Date	Issue	Status	Author	Authorised by
24-01-2019	1	DRAFT	EM	IR
5-02-2019	2	Final	EM	IR

Contents

Contents	1
1. Purpose	2
2. Assessing Applications - process and procedure	2
Eligibility assessment	3
Quality assessment.....	3
3. Advice.....	4
4. Timeline	4
5. Stages of Assessment	5
Application screening criteria	5
Eligibility scoring	5
Quality assessment.....	8
The Project	8
Outcomes and Horizontal Themes.....	10
Sustainable development	12
Equal Opportunities and Non-discrimination.....	12
Equality between Men and Women	13
Project Management and Deliverability	13
Project Costs	14

1. Purpose

This document is a guide to assessing applications to the Natural and Cultural Heritage Fund (NCHF). It is primarily for assessors but will also be of interest to applicants as it will give them a better understanding of how their applications will be assessed. Assessments should be recorded on the **Natural and Cultural Heritage Fund Assessment and Scoring Forms** which will be sent to assessors.

Before starting to assess applications you should read the [Application Guidance](#) and familiarise yourself with the [Application Form](#) and Financial Annex on the Natural and Cultural Heritage Fund website. Other information on our website will help you understand the policy drivers and strategic background to the Natural and Cultural Heritage Fund. You will need to refer to our guidance throughout assessment. Our eligibility criteria and guidance have been drawn up on the basis of the [ERDF 2014-2020 Programme National Rules on Eligibility of Expenditure](#). You will also need to read and refer to these when making your assessments as they underpin all the work we fund. The Natural and Cultural Heritage Fund team will be happy to answer any questions you may have.

Each assessment panel is made up of three assessors. Each assessor must assess each application independently. You can draw on expert advice to help you do this (procedures for doing so are outlined below) but the scores you give must be allocated independently without discussion with other assessors.

Once you have made your independent assessment you will meet with the other two assessors from your panel and the Moderator to discuss the applications you have been allocated and agree the final scores.

2. Assessing Applications - process and procedure

The application round for the Natural and Cultural Heritage Fund closes at midnight on **22 April 2019**. All applications received by the deadline will be screened by the Natural and Cultural Heritage Fund team to check that they are complete and to ensure they meet the high level eligibility criteria. Applications passing this initial screening will then be sent to assessors for assessment and scoring.

Each assessor must complete a Declaration of Interest form in relation to each application they are assigned to assess. The Conflict of Interest policy and Declaration of Interest form will be sent directly to you. Please return these forms as quickly as possible so that we can check whether there are any conflicts before we proceed with assessment. You will not be able to assess any application in which you've been involved in developing (e.g. in an advisory or supporting capacity) or in which you've declared any other significant form of interest.

Each question in the Assessment and Scoring form is cross-referenced to the question(s) in the application form to which it mainly refers. However, in scoring we would encourage you to take into account other relevant information elsewhere in the application and supporting documents.

Eligibility assessment

Our assessment process is moderated by the NCHF Audit and Compliance Officer and the NCHF Finance and Audit Manager. When you are sent the applications you will be assessing, you'll also be sent an excel Eligibility Assessment form, set up for you to use specifically for each application. It is important that you complete and return the form as directed by 3pm at the very latest on the day before the Eligibility Assessment meeting is due to take place.

Quality assessment

Once the moderated scores for eligibility have been agreed at the Eligibility Assessment meeting, the Moderator will confirm which applications will then go on to be assessed for quality. **Please don't start quality assessment until you've had confirmation of which applications have passed the eligibility stage.** You should complete your assessment of quality using the form provided. As with the Eligibility Assessment meetings, if this has not been done by 3pm on the day preceding the meeting, the meeting will not be able to go ahead.

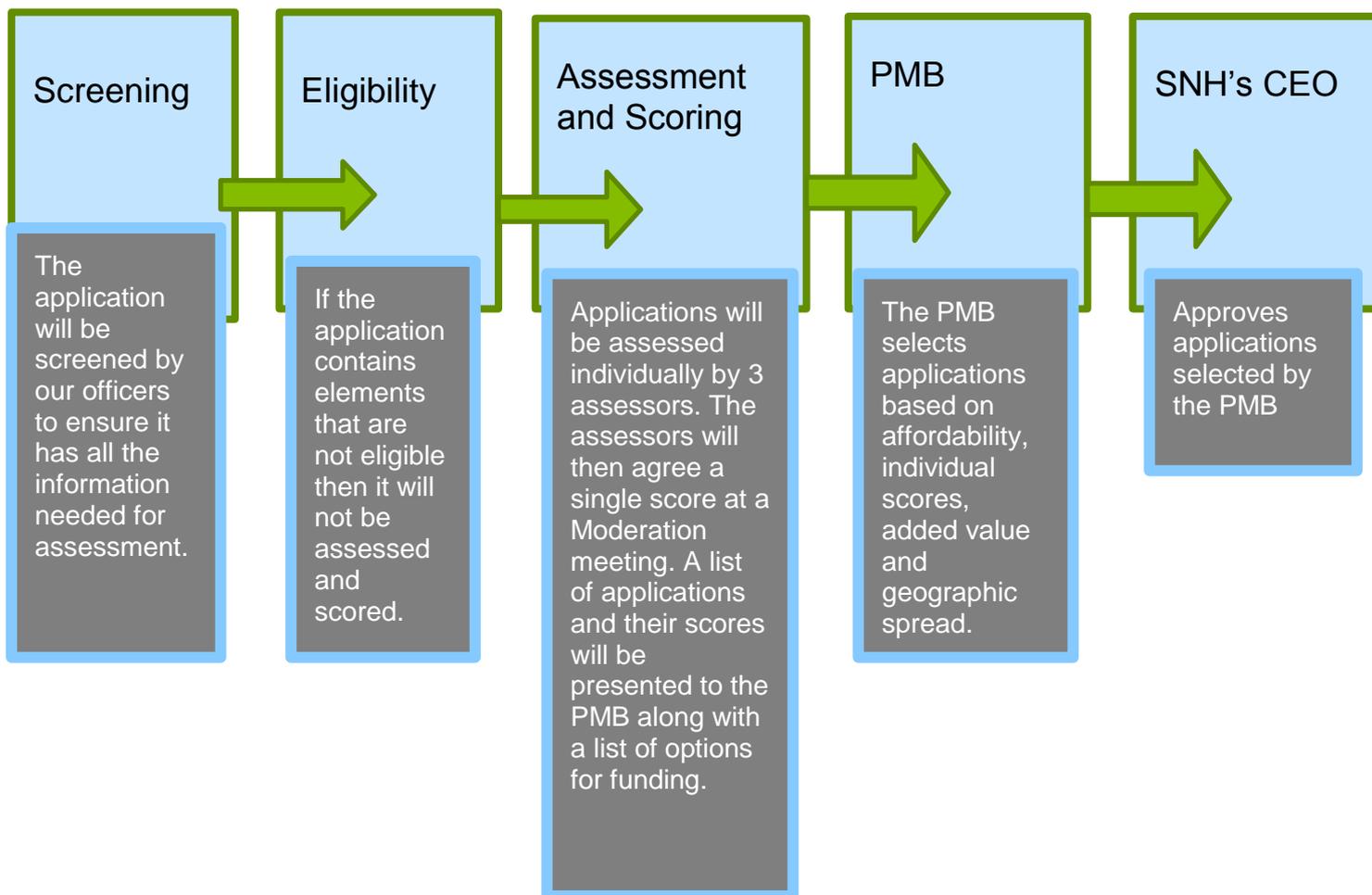


Fig.1 Natural and Cultural Heritage Fund assessment stages

3. Advice

Applications to the Natural and Cultural Heritage Fund are complex and span many areas of expertise. With this in mind, we have arranged for specialist advice to be provided to assessors. We will ask for advice on;

- Financial competence, procurement policy and equalities for all applications;
- HR and recruitment for all applications which involve staff posts;
- Contribution to specific outcomes will be sought where appropriate.

You will be provided with copies of all advice received as early in the assessment process as possible.

If you feel that you need further expert advice to make an objective assessment of a particular question, please request advice by contacting Iain Rennick (iain.rennick@nature.scot), SNH's Head of Structural Fund Projects or Eleanor MacDonald (eleanor.macdonald@nature.scot), Natural and Cultural Heritage Project Manager. They will coordinate requests for advice to ensure that advisors do not have to answer the same question several times, and to make sure that all assessors simultaneously receive the same advice.

Queries regarding eligibility of activities or expenditure may need to be discussed with the Managing Authority. Again, Iain and Eleanor will coordinate these queries. Remember that, as an assessor, you need to conduct your assessment independently, so please do not discuss any issues with other assessors prior to moderation meetings. Also, please do not contact any of the applicants directly about their applications.

Applications will be checked for compliance with State Aid and any issues will be discussed with the Managing Authority via Iain or Fiona.

4. Timeline

An indicative timeline for NCHF assessment and moderation is shown in the following table. This will be updated and confirmed after the application round has closed and we know how many applications have been submitted. You'll be contacted as soon as possible after the deadline to confirm details of your Panel meeting and the applications you'll be considering.

Table 1: Indicative Timeline for NCHF Round 1

MONTH	ACTION
January 2019	NCHF opens for applications (14 January)
April 2019	Application Deadline – midnight on Monday 22 April
	Screening and Eligibility checks
May 2019	Eligibility Assessment
June 2019	Quality Assessment
August 2019	Performance Management Board meets (21 August)
September 2019	SNH's CEO approves funding
	Decision letters issued
	Implementation meetings with grantees
October 2019	Draft contracts issued
	Public announcement of successful projects
June 2022	Final date by which projects must have been delivered

December 2022	Final date by which all grants must be claimed
June 2023	Final date by which all grants must be paid.

5. Stages of Assessment

This section explains in more detail how to score questions at each stage of the assessment process.

Application screening criteria

The purpose of Application Screening is to ensure that the application is complete, all mandatory supporting documents have been submitted and presented as required and the application passes high level eligibility. This will be completed by the NCHF Audit and Compliance Officer. At this stage, if there are only minor omissions the applicant may be given the opportunity to provide the missing information. You will only receive applications which are complete and have therefore passed this screening, as if they fail to do so they will be rejected. Copies of the 2 completed screening forms for each application will be supplied to you. If you believe that the application you are assessing does not meet the screening criteria please let us know.

Eligibility scoring

Each assessor is asked to score each application independently for eligibility, and record this on an Eligibility Assessment form. At this stage eligibility should be scored on a yes/no (1/0) or not applicable basis. Normally, only applications which score full marks on eligibility will proceed to quality assessment. If you consider there to be exceptional circumstances why an application which does not score full marks should proceed, please note the reasons in the box provided.

On the Assessment form there is a column for you to insert comments after each question. Please use this to record any information you feel is relevant. Please label your comments using the following categories:

Issue: anything which might stop the project being able to go ahead or affect the applicant's ability to deliver it.

Risk: any risk which would need to be managed or mitigated during the delivery of the project.

Condition: anything which would need to be addressed either before a contract is signed or before the first payment can be made.

1. Do you agree that this Application meets the Screening criteria?

If you have any issues to raise please note these in the appropriate box provided on your Eligibility Assessment form.

2. Is the grant requested greater than £250,000? (Application Q 2.5)

3. *Is the intervention rate requested greater than 10% of the total eligible budget and no more than 70% of eligible costs? (Application Q2.4 and Q 2.5)*
4. *Is the project innovative, new and will it not have started prior to offer of funding? (Application Q 2.6 and 3.2)*
5. *Will project activities be complete by 30 June 2022? (Application Q 2.7)*
6. *Has the applicant provided evidence of local demand for the project? (Application Q 4.3)*
7. *Will the project activities take place within or benefit remote or rural areas within the Highlands and Islands Transition Area? (Application Q2.3 and Q 3.5)*
8. *Does the project improve visitor experiences and/or create or sustain jobs, businesses or services (Q2.2, Q 5.2 and Q 5.3)*
9. *Does the applicant own the land where the project will take place or have a lease which extends beyond 2030 (to allow the site to be used for the approved purposes beyond the term of the grant and throughout the auditable period)? (Application Q 3.7)*
10. *Does the application deliver measurable economic and social impacts? (Application Q 3.6)*
11. *Has the applicant fully demonstrated the added value of the project such as additional benefits it will provide for local people and visitors? (Application Q 3.3)*

Score 1 if clear evidence has been provided of the added value the project will bring, and that the work to be done is not a statutory requirement.

12. *Has the applicant demonstrated that they have the necessary skills and sufficient administrative and financial capacity to carry out the proposed project? (Application Q 7.2 and Q7.3)*

- track record in delivering the activities in the project and achieving results;
- experience in delivering similar planned projects in terms of activities and timescales;
- track record in delivering structural funds projects or managing grants of a similar size.
- can demonstrate financial capacity for the project's cash-flow management
- can demonstrate sufficient administrative arrangements for retention of project documentation for the prescribed period to 2030 – including records confirming that any procurement complied with the ERDF Regulations procurement guidance and maintaining a full audit trail vouching expenditure incurred and defrayed

Score 1 if the application meets most or all of these criteria. Please state in the comments column how the applicant organisation meets the criteria and any criteria which you think they don't meet.

13. *If the project is employing staff, are the costs eligible i.e. will all staff be spending at least 40% of their contracted time on the project? (Application Q 8.2 and Financial Annex)*

Affordability, reasonableness and appropriateness of costs will be looked at further in Quality if applicable.

14. *If the project will be procuring costs, are the costs eligible? (Application Q 8.3 and Financial Annex)*

Reasonableness and appropriateness of costs will be looked at further in Quality if applicable.

Please check this against the application form and the financial summary of the application. Score 1 if activities and costs meet the criteria. If a small proportion of the costs (<10%) appear to be ineligible, this can be recorded and looked into further. (If the application is recommended for funding, it may be possible to remove minor ineligible costs from the finalised project.)

15. *Has the applicant explained how they plan to comply with Monitoring and Evaluation requirements? (Application Q 7.5)*

16. *Has the applicant explained how they will comply with branding and publicity requirements? (Application Q 7.6 as well as 9.2 and declaration in section 10)*

17. *Has the applicant demonstrated convincingly that all other funding options have been explored and that the project cannot and will not proceed without our funding? (Application Q 4.4 and 8.1)*

18. *Are the match funding sources eligible? (Application Q 8.4)*

Please check that the match funding does not include other EU or in-kind contributions or any private/commercial funding.

19. *Is the match funding for the project either confirmed or identified and expected to be confirmed before the project is due to start? (Application Q 8.4)*

20. *Is the project based on heritage assets and, where appropriate, able to demonstrate taking Gaelic language into account (Q 2.2) ?*

When the scores have been independently allocated for Eligibility, the three assessors will submit their forms to the Moderator the day before the meeting is due to take place. At the moderation meeting, the assessors will agree the final moderated scores and a decision will be made as to whether the application in question should proceed to be assessed for quality.

Quality assessment

Applications which have been deemed eligible following the Eligibility Moderation process will go on to be assessed for quality. The Quality assessment form is divided into categories in which the competency of the applicant and the impact and quality of the proposed work is considered. Assessors should use the quality assessment scoring forms which will be provided.

In general, please score using the following scale:

- 0 = no evidence / not stated
- 1 = weak (no clear evidence)
- 2 = clear (relevant evidence provided)
- 3 = strong (strong evidence provided)

Please enter your score in the appropriate column on your assessment scoring form. If you allocate scores of 0 or 1 to any of the questions, please list them in the box provided and include a comment explaining why.

The questions are grouped together under 5 headings:

- The Project
- Evidence of Need
- Outcomes and Horizontal Themes
- Project Management and Deliverability
- Project Costs

The Project

1. *To what extent does the project enhance visitor experience, improve visitor provision and create or sustain jobs based on the promotion of heritage assets (Q2.2 and Q3.1)?*

This question should take an overview of the project as a whole and scores should be allocated on the basis of the difference the project will make in comparison to the existing visitor provision (or lack of) in the project area.

2. *Does the project take place in a remote or rural area where there is an identified gap in visitor provision (Q 3.5) and (Q4.1)?*

To score 3, the applicant should provide convincing, referenced evidence showing how visitor provision deficiency has been identified.

3. *How innovative is the project in a Highlands and Islands context(Q3.2)?*

To score 3, applicants need to explain fully what is innovative about their project.

Innovation can be widely interpreted and may include, for example, doing something entirely new, trying a new approach in a different context, implementing a tested approach on a larger scale, testing new approaches or working with new target groups etc.

4. *How well has the applicant evidenced the added value of the project i.e.. additional outputs, increased number of jobs or improved visitor perceptions(Q3.3)?*

To score 3, applications should provide strong evidence for how ERDF funding will help to achieve benefits that would be otherwise unattainable and that the project's outputs and the benefits that arise from them will be clearly identifiable.

5. *To what extent will the project benefit communities in more remote and rural areas(Q3.5 and Q3.6)?*

To score 3, the application needs to clearly demonstrate that the project will impact areas in more remote and rural areas.

6. *How well does the project work alongside other EU funded programmes or projects or Scottish Government initiatives (Q2.2) and (4.2)?*

To score 3, the application needs to demonstrate an awareness of what else is happening in the area and how the proposed project will complement these.

7. *How well do the project outcomes match the needs identified(Q4.1 and Q5.1-Q5.4)?*

To score 3, applicants should provide clear evidence showing why their project is needed and what identified deficiencies it will address. This could include data and statistics, surveys, plans or strategies.

In answering this question you should take an overview of the application as a whole and how well its delivery towards the outcomes matches with the needs identified in the application.

8. *Does the applicant have a clear plan for the ongoing management and maintenance of the provision that the project will create to promote Natural and Cultural Heritage assets (Q 3.8)?*

Score 3 if the applicant has set out a clear plan for how the project site will be looked after beyond the lifetime of the ERDF grant.

9. *Has the applicant provided a convincing explanation for how they will ensure that the site will continue to be used for the approved purposes of the project until at least 2030 (Q3.4 and Q3.9)?*

10. *Will the applicant have all the necessary permissions in place to carry out the project by the time it is due to start (Q3.10)?*

Score 3 if all permissions are in place, 2 if they are likely to be in place by the time the project is due to start and lower if there are any concerns over whether they will be secured in time.

11. *Has the applicant demonstrated clearly that the project will have a strong legacy, and that its benefits will persist beyond the auditable period (to 2030 and beyond) (Q3.4, Q3.7, Q3.9)?*

To score 3, the application should clearly set out how the project will create lasting change and ensure that its benefits persist beyond the life of the funding, and for the at least the auditable period of 10 years post receipt of funding. Score 2 or 1 where future plans are weak or poorly resourced.

Evidence of Need

12. *How convincing overall is the evidence provided for the need for the project(4.1) ?*

13. *How strong is the evidence for strategic support for the application(4.2)?*

14. *How strong is the evidence of demand and support for the project at community level(Q4.3)?*

We are looking for strong evidence for how the project will benefit the community along with evidence of early meaningful engagement with the community.

15. *How well does the application show how the project will contribute to local, national and regional plans and strategies (Q2.2 and Q4.2)?*

16. *How well has the application demonstrated that the project can't proceed without ERDF grant (4.4)?*

The application must show that other funding sources have been considered and that there is a genuine gap in funding. Score 3 if the applicant has provided a convincing justification/evidence of why the project would not be able to proceed without ERDF funding, including details of other funding considered or sought. If you feel the project could still go ahead if funding is not awarded, then score 0.

Outcomes and Horizontal Themes

The assessment provides a range of questions to consider for each of the Outcomes and Horizontal Themes.

The Outcomes are key to how we will measure the impact of the projects we fund. We are looking for projects which deliver multiple benefits, so although we do not expect all projects will contribute to all the outcomes, we do want projects to address as many of our outcomes as possible.

To score 3 for any question, applications should clearly articulate how they will deliver the outcome and be clear on the measures they will use to achieve it.

To score 2, we would expect a clear relationship between the proposed activities and the outcome desired.

Heritage assets are more accessible and better promoted

17. *How well will the project improve access to heritage assets?*

18. *how well will the project promote distinctive or significant heritage assets*

19. *How well will the project help increase people's awareness and understanding of heritage assets?*

Score 3 if the application explains clearly how the project will raise people's awareness of heritage assets and steps they can take to conserve and use them sustainably, in ways consistent with their sensitive management and sustainable use.

20. *To what extent will local people have been involved in the promotion of heritage assets to visitors?*

21. *To what extent does the project directly involve people in heritage conservation activity e.g. citizen science or cultural heritage guardianship?*

The quality of visitor experience to the heritage assets is enhanced

22. *How well does the application address improvements to the quality of visitor experience?*

23. *How well does the application explain how experiences are to be enhanced in ways which fill gaps in provision and disperse benefits?*

24. *How well does the project identify visitor perceptions and target audiences ?*

25. *How well does the project demonstrate how they will engage with these audiences?*

26. *How well does the application tell us about the visitor segments, local community and other communities of interest which will benefit from the project, and what the results will be?*

Score 3 if the application shows a clear understanding of the target audiences and close relationship with the communities they will be working with will score highly.

New products, services and jobs based on heritage assets are sustained and/or created

27. *How does the project develop or create new products or services based on the region's natural and cultural assets?*

28. *How well will the project based on heritage assets conserve and protect these heritage assets through sensitive management or activities?*

29. *How well does the project tell us what the project will contribute to sustainable social and economic growth through sustainable environmental management and productive economic use of natural and cultural heritage assets.*

30. *How will the project contribute directly to creating or sustaining local jobs, businesses and services?*

31. *How does the project help to sustain local populations and benefit local communities?*

32. *Will the project make a tangible difference to a community's capacity to welcome visitors and gain from an increase in visits or expand markets?*

There is co-ordinated promotion and interpretation of heritage assets across the region

Strong applications will recognise the value of improving the co-ordinated promotion and interpretation of heritage assets.

33. How well does the application tell us how the project will increase connections across the region with co-ordinated promotion and interpretation of heritage assets.
34. *To what extent will the project promote distinctive natural and or cultural heritage such as Gaelic language, music, folklore, landscape or textiles of the region?*
35. *To what extent will the project expand markets or offer new products or services?*
36. *To what extent will the project improve accessibility and information for visitors?*
37. *Will the project use innovative digital interpretation methods?*
38. *How well are other organisations or stakeholders engaged in the development and delivery of your project from across the region?*
39. *How well is the project helping local non-environmental organisations build capacity and use heritage assets to benefit more remote and rural areas?*

Horizontal Themes

Sustainable development

40. *To what extent does the application demonstrate that the potential environmental impacts of the project have been considered and mitigated for as far as possible?*
41. *To what extent does the application demonstrate that goods and services will be locally sourced?*
42. *To what extent does the application not only consider what Environmental Sustainability/Sustainable Development policies, procedures and/or resources are in place but also how these will be applied to make a positive difference?*

Equal Opportunities and Non-discrimination

Strong applications will identify any equality issues within their community and identify targeted activities to support and enable equal access to and involvement in their project. Applications should set out specific activity for target groups and identify how barriers can be overcome. Reference should be made to applicants' equalities policies or principles.

43. *How well does the application outline any potential barriers to access to participation, how these have been identified and how the project intends to overcome these barriers?*
44. *To what extent does the application focus increasing opportunities for participation by particular target groups at risk of social exclusion? These groups may have protected characteristics or be otherwise at risk of discrimination.*

45. How well does the application explain how the project will take account of and reflect the needs of the target group(s) in the development and delivery of all activities?

Equality between Men and Women

46. To what extent does the application ensure that engagement of female participants is considered?

47. To what extent will the project increase physical activity levels by providing places for play, exercise and recreation, particularly for girls and women?

48. To what extent does the project reduce gender stereotyping?

Project Management and Deliverability

49. How good are the applicant's plans for delivery – are the milestones and timescales realistic, and do they relate clearly to the financial projections (7.1)?

To score 3 an application must contain detailed, well thought-out information on how the project will be delivered with realistic and achievable milestones. Score 2 if there are milestones without clear timescales or 1 if no timescales or timescales appear un-realistic.

To answer this question, you will need to refer to the financial annex as well as the information in the application form.

Assessors should bear in mind the stated start and end dates for the project and ascertain whether it is realistic for the project activities to be completed successfully during this period. Grantees can start their project, at their own risk once their 'Intention to Award' letter has been issued (it is anticipated that these will be issued in May 2019) but they may wait until contracts have been signed. All projects and their Eligible Activities must be completed in their entirety by 30 June 2022.

50. How well developed are the plans for the project (7.1)?

Projects need to provide convincing evidence that the project is deliverable within our timescales.

51. How strong is the applicant's track record in delivering large projects (min £250k), EU funded or otherwise (Q 7.2)?

To score 3, the applicant should demonstrate clear experience of successful delivery of similar projects in terms of scale and content, most likely EU funded. In addition, the application should provide convincing evidence that the project is well planned, realistic and deliverable with the available timeframe.

To score 2, the applicant will have provided evidence of having managed smaller/non-EU funded projects.

52. How robust are the applicant's plans for managing risk (Q7.2)?

To score 3, clear plans for risk management must be provided. These must take account of the Natural and Cultural Heritage Fund Risk Management Guidance. Score 2 for risk management which does not meet guidance but may still be robust or 1 where risk management is weak.

53. How strong are the applicant's plans for monitoring and evaluating the success of their project (Q7.5)?

To score 3, applicants must demonstrate that they have clear plans for monitoring and evaluation of their project's progress and results and have the capacity and intention to comply with the Monitoring and Evaluation Guidance which sets out the various measures and the reporting framework.

Grantees will be required to report on all of the mandatory and selected measures on a quarterly basis, which will be confirmed as part of the Delivery Contract for the funding. The plan for reporting should reflect the need for quarterly reporting on progress with delivery as well as a final report, annual reports on progress against results up to 2023 and retention of auditable data to 2030.

54. How strong are the applicant's plans for communication about their project (Q7.6)?

To score 3, applicants must have clearly thought out and realistic plans for communications and branding and must refer to and be in line with the NCHF Communications Toolkit.

55. How well will the applicant evidence compliance with EU requirements and be prepared for audit (Q7.4)?

To score 3, applicants must demonstrate a clear understanding of EU audit requirements and demonstrate that they have the capacity to meet these. Reference should be made to their plans for the management and storage of data, information and evidence.

The applicant should also demonstrate that public procurement procedures and rules (European Union and Scottish Government) will be adhered to and regulatory requirements complied with?

Project Costs

56. Please note this is a 2 part question. Scoring should be allocated taking an overview of all the costs included in the project i.e. for projects which include both staff and procurement costs, scores should consider both types of cost. Any risks/issues should be recorded in detail on the scoring form.

a) If the project will be employing staff, how reasonable and appropriate are the costings (Q 8.1 and 8.2)?

By reasonable and appropriate, we mean that the costs should be fair, sensible, suitable and relevant under the circumstances of the project. To score 3, staffing levels must be proportionate and comparable to other projects at a similar scale. If you are allocating a score of less than 3 for this question, please explain why in the comments column. The application should provide clear, consistent figures relating to the project including the match funding.

b) If the project will be procuring work, how reasonable and appropriate are the costings (Q8.3) ?

By reasonable and appropriate, we mean that the costs should be fair, sensible, suitable and relevant under the circumstances of the project. To score 3, the costs must be proportionate and comparable to other projects at a similar scale. If you are allocating a score of less than

3 for this question, please explain why in the comments column. The application should provide clear, consistent figures relating to the project including the match funding.

57. How well have the costings been confirmed and justified (e.g. on the basis of quantity surveyor reports, recent similar projects, quotes etc)(Financial annex)?

To score 3, costs should be well defined and evidenced.

58. How close is the applicant to securing match funding for the project (Q8.4)?

To score 3, match funding must be in place at the time of application. To score 2 some of the match funding must be secured/it must be likely that it will all be secured by the time funding is awarded. Applications where there is some degree of uncertainty over match funding sources or timescales will score 1 or 0.

59. How well has the applicant demonstrated that they will manage the match funding package to ensure that the timescales and expectations of all funders will be met(Q8.4)?

Published: February 2019

Scottish Natural Heritage
Great Glen House
Leachkin Road
Inverness IV3 8NW

01463 725000

www.nature.scot